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The following are minutes for the meeting of the **Las Cruces Partnership for Community Schools Board meeting** held at 1:30 p.m. on July 15, 2019 in the Conference Room 2007 A, second floor of City Hall, 700 N. Main, Las Cruces, NM.

**MEMBERS PRESENT:**

- Chairman Greg Smith, Councilor District 2
- Wendi Miller-Tomlinson, Vice-Chair and LCPS Associate Superintendent for Curriculum
- Councilor Kasandra Gandara, District 1
- Councilor Yvonne Flores, District 6
- Terrie Dallman, LCPS Board Vice President
- Maria Flores, LCPS Board
- Brian Kavanaugh, CEO FYI
- Susan Wightman Brown, Interim Dean of College of Education NMSU
- Lynn Gallagher, QoL Director

**MEMBERS ABSENT:**

- Amanda Barela, LCPS Las Cruces
- Ashley Echavarria, CEO Boys and Girls Club Las Cruces
- Stacy Gherardi, NMSU
- Denise Sheehan, LCPS – President, NEA Las Cruces

**OTHERS PRESENT:**

- David Greenberg, LCPS Community Schools
- Lynn Gallagher, Quality of Life Director
- Jill Rockhill, QoL Senior Office Manager - Recording Secretary
- Gregory Shervanick, Resident
- Anne Barraza, Resident

**I. CALL TO ORDER (9:30 AM):** Chairman Smith called the meeting to order. A quorum was not present. Chairman Smith indicated no action would be taken on the minutes until a quorum is present. There are no action items. The Public Education Department Request has not come back. Mr. Greenberg will update the Committee.

**II. APPROVAL OF MINUTES 6-19-19:** The minutes of the 6-19-19 meeting were reviewed by members. Board Member Councilor Flores moved to accept the minutes as amended (correcting the spelling of Ms. Miller-Tomlinson's name). Seconded by Board Member Dallman. All approved.

**III. ACTION ITEMS - None**

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3 **IV. DISCUSSION ITMES:**  
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- 5 a. **Review Public Education Department (PED) Request for Proposal.** Mr.  
6 Greenberg reported that the PED grant application has not been released.  
7 The initial release date was July 1, but has been moved to July 22, with a  
8 August 30 due date. Mr. Greenberg has submitted inquiries regarding the  
9 sharing grant information and conflict of interest to PED but has not had any  
10 responses to date. Mr. Greenberg is keeping the schools updated.  
11
- 12 b. **Committee Breakout Sessions.** Mr. Greenberg explained the information  
13 provided for the committees.  
14

15 At 9:39am Chairman Smith reported that a quorum was achieved, and the Board  
16 proceeded to take action on the 6-19-19 minutes.  
17

- 18 c. **Committee Reports:** The Board reconvened, and then each committee  
19 reported on immediate procedural tasks and substantive tasks and next  
20 steps for their committee.  
21
- 22 • Stakeholder and Engagement Communication Committee: Councilor  
23 Flores handed out a draft newsletter provided by Mr. Greenberg. The  
24 committee discussed content, including adding a “Children’s Corner”, talked  
25 about creating a logo and engaging teachers and students in that process,  
26 and distribution of the newsletter. Engagement and communication can  
27 also include interviews using CLC Channel using help from PIOs office.
  - 28 • Results and Accountability Committee: Ms. Miller-Tomlinson reported that  
29 the committee discussed the Elementary Coordinator and Director of  
30 Community Schools job descriptions, qualifications and evaluations. The  
31 Board discussed and proposed changes. Mr. Greenberg will incorporate  
32 the changes.
  - 33 • Policy and Practice Committee: The committee some news ideas about  
34 community school tiers. Further development will involve staff, students  
35 and principal will be included. Surveys would then be developed. Planning  
36 will include identifying supporters. The Board discussed.
  - 37 • Finance and Resource Development Committee: Mr. Kavanaugh reported  
38 the priority funding questions discussed by the committee: Pay range for  
39 Elementary coordinators – Finance Committee recommends \$64,000 as a  
40 base. The committee also discussed recommendations for additions to the  
41 funding opportunity chart. The committee will include opportunities  
42 discovered on a community school national website. The committee also  
43 discussed developing a school profile. The Board discussed.  
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1 V. Next Meeting Date – August 8, 2019, 1:30 p.m. same location.


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3 VI. ADJOURN- Meeting was adjourned at 11:12 a.m.

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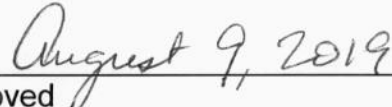
7 Chairperson

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12 Approved