

1 **SOUTH MESQUITE DESIGN REVIEW BOARD**

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3 Following are the minutes of the South Mesquite Design Review Board meeting held on  
4 May 6, 2020.

5  
6 **MEMBERS PRESENT:** Robert Williams  
7 Ernie Campos  
8 David Chavez  
9 Tony Dahlin  
10 Faith Hutson

11  
12 **STAFF PRESENT:** Sara Gonzales, CLC Planner  
13 Becky Baum, RC Creations, LLC, Recording Sec.

14  
15 **I. CALL TO ORDER (6:00)**

16  
17 Chair Williams called the meeting to order at 6:05 p.m.

18  
19 **II. APPROVAL OF MINUTES**

20  
21 **1. February 5, 2020**

22  
23 The minutes were motioned by David Chavez, seconded by Faith Hutson,  
24 and unanimously approved.

25  
26 **III. NEW BUSINESS**

27  
28 **1. Case 20DR0500025:** Request to replace windows and doors on the street  
29 facing facade of the primary structure located at 225 North San Pedro  
30 Street. The subject property is zoned R-4 (High Density Residential and  
31 Limited Office District) and is located within the Original Townsite in the  
32 South Mesquite Overlay District. Submitted by Stacy Aguirre, property  
33 owner. Council District 1.

34  
35 Board Members reviewed packet information and had no questions.

36  
37 The case was moved by David Chavez, second by Ernie Campos, and  
38 unanimously approved.

39  
40 **2. Case 20DR0500033:** Request to replace windows and doors on the street  
41 facing facade of the primary structure located at 1032 E. Hadley Avenue.  
42 The subject property is zoned R-2 (Medium Density Residential District) and  
43 is located outside the Original Townsite in the South Mesquite Overlay  
44 District. Submitted by Chris Chavez, Contractor. Council District 1.

1 Sara Gonzales stated due to the construction of the existing home, the  
2 applicant is wanting to install the kitchen table and some electrical plugs,  
3 and with that the window will have to be moved up about six inches, but still  
4 replace with the same type of window. A vinyl window will be installed.  
5 During the original construction it no longer meets the needs of the public,  
6 so it hard to rent out and hard for someone to reutilize as it is not a  
7 functioning kitchen. This is why the request to actually replace that window  
8 and move it up in order ot make it another livable space.  
9

10 Faith Hutson stated that it is no longer a top raising window because it is  
11 going to be smaller, not the same size. Chris Chavez, contractor, confirmed  
12 and stated no structural.  
13

14 The case was moved by Ernie Campos, second by Faith Hutson, and  
15 unanimous approved.  
16

- 17 **2. Case 20DR0500032:** A zone change application from R-4 (High Density  
18 Residential and Limited Office District) to O-2 (Professional Office with  
19 Limited Retail Service) on a property encompassing 0.15 + acres, within the  
20 Original Townsite in the South Mesquite Overlay District, and located at 308  
21 E. Bowman Avenue. Submitted by Shane Umphress, representative.  
22 Council District 1.  
23

24 Sara Gonzales gave a presentation. Original building built in 1920 and  
25 remodeled in 1940. Not too much redevelopment to the outside of the  
26 structure but more to the actual site design.  
27

28 David Chavez stated the property is actually historic, the home of the  
29 Apodaca family and also at one time a little grocery store. Glad not losing  
30 the historic structure.  
31

32 The case was moved by Faith Hutson, second by David Chavez, and  
33 unanimously approved.  
34

35 **IV. DISCUSSION OF OTHER ITEMS**

36  
37 **1. Brochure**

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39 Nothing further has been done to this point.  
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41 **V. STAFF ANNOUNCEMENTS**


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43 **VI. ADJOURNMENT (6:25)**  
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Chairperson



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