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The following are minutes for the meeting of the **Las Cruces Partnership for Community Schools Board meeting** held at 1:30 p.m. on March 14, 2019 in the Conference Room 3310, on the third floor of City Hall, 700 N. Main, Las Cruces, NM.

MEMBERS PRESENT:

- Acting Chairman Greg Smith, Councilor District 2
- Councilor Kasandra Gandara, District 1
- Councilor Yvonne Flores, District 6
- Wendi Miller-Tomlinson, LCPS Associate Superintendent for Curriculum
- Terrie Dallman, LCPS Board Vice President
- Maria Flores, LCPS

MEMBERS ABSENT:

OTHERS PRESENT:

- Jill Rockhill, QoL Senior Office Manager - Recording Secretary
- Lynn Gallagher, QoL Director
- David Dollahon, Assistant City Manager - Operations
- David Greenberg, LCPS Community Schools
- Mary Parr Sanchez, LCPS

I. CALL TO ORDER (1:30 PM): Acting Chairman Smith called the meeting to order. A quorum was established.

II. APPROVAL OF MINUTES 2-28-19

The minutes of the 2-28-19 meeting were reviewed by members. Board Member Dallman moved to accept the minutes as presented. Seconded by Board Member Gandara. All approved.

III. ACTION ITEMS

a. Appointment of Board Chairman

Acting Chair Smith opened the floor for nominations for Chairman. Board Member Gandara nominated Councilor Greg Smith. Seconded by Terrie Dallman. All approved.

1
2 **b. Appointment of Vice-Chair**
3

4 Chairman Smith opened the floor for nominations for Vice-Chairman. Board
5 Member Gandara nominated Wendi Miller-Tomlinson. Seconded by Board
6 Member Terrie Dallman. All approved.
7

8 **c. Additional Voting Member Invitations**
9

10 Chairman Smith introduced Mr. Greenberg to open the discussion on the
11 topic. Mr. Greenberg presented a list of invitees to the members. The Joint
12 Powers Agreement allows for six additional voting members from three
13 different entities: NMSU, Non-Profit Community, and NEA-Las Cruces.
14 The list contained names of individuals for consideration. Mr. Greenberg
15 recommended the Board discuss the names and approved to send
16 invitations out to those names agreed upon for the next meeting. Two out
17 of three members from each party need to vote to approve each additional
18 Board Member. The names presented were:

- 19 • NMSU, Dr. Susan Brown – Interim Dean of College of Education; Mr.
20 Dollahon inquired if Dr. Brown was being invited as her capacity as
21 Interim Dean, and if a new dean was selected, they would be the
22 person on the Board, or is Dr. Brown as an individual. Chairman
23 Smith asks for a nomination to invite Dr. Brown as a representative
24 of NMSU. Vice-Chair Miller-Tomlinson moved to approve Dr. Brown
25 as an individual for consideration; second by Board Member
26 Dallman. All approved; An invitation will be sent.
- 27 • Dr. Stacy Gherardi is a researcher on the topic of community schools
28 and involved in the work at Lynn Middle School Community School.
29 She may be re-locating to Albuquerque. Chairman Smith asks for a
30 nomination to invite Dr. Gherardi as a representative of NMSU.
31 Board Member Gandara moved to approve Dr. Gherardi as an
32 individual for consideration; second by Vice-Chair Miller-Tomlinson.
33 All approved. An invitation will be sent.
- 34 • Bryan Kavanaugh, Families, Youth, Incorporated. Mr. Kavanaugh
35 has been largely involved in the community school effort. Mr.
36 Dollahon mentioned the City has a specific contractual relation with
37 FYI and the City provides funds to FYI that supports programs and
38 initiatives. Chairman Smith asks for a nomination to invite Mr.
39 Kavanaugh as a representative of non-profit Community. Board
40 Member Gandara moved to approve Bryan Cavanaugh as an
41 individual for consideration; second by Vice-Chair Miller-Tomlinson.
42 All approved. An invitation will be sent.
- 43 • Ashley Echavarria, Executive Director of Boys and Girls Club of Las
44 Cruces. Board Member Gandara stated that Ms. Echavarria is a
45 great support and provides great mentoring. Chairman Smith asks
46 for a nomination to invite Ms. Echavarria as a representative of non-

1 profit Community. Board Member Gandara moved to approve Ashley
2 Echavarria as an individual for consideration; second by Board
3 Member Flores. All approved. An invitation will be sent.

- 4 • Denise Sheehan, President NEA-Las Cruces, and Beginning
5 Teacher Induction Program Facilitators. She used to teach at Booker
6 T. Washington Elementary School. Chairman Smith asks for a
7 nomination to invite Ms. Sheehan as a representative of NEA-Las
8 Cruces Community. Board Member Dallman moved to approve
9 Denise Sheehan as an individual for consideration; second by Board
10 Member Flores. All approved. An invitation will be sent.
- 11 • Amanda Barela, NEA-Las Cruces. Ms. Parr Sanchez reported that
12 Ms. Barela is a social worker and teaches courses at NMSU. She is
13 very adept at working with the LGBTQ community and is very familiar
14 with community schools. Chairman Smith asks for a nomination to
15 invite Ms. Barela as a representative of NEA-Las Cruces Community.
16 Board Member Dallman moved to approve Amanda Barela as an
17 individual for consideration; second by Board Member Miller-
18 Tomlinson. All approved. An invitation will be sent.

19
20 Board member Gandara inquired what the terms are for these appointees
21 and how were the names selected. Mr. Greenberg reported that there is no
22 specific guidance in the by-laws in terms of which individuals to select. The
23 by-laws were modified to direct the Board to appoint the members instead
24 of the entities (NMSU, Non-profit, etc.). Ms. Dallman added that the JPA
25 and the by-laws specify that members shall be appointed by a process of
26 each of the members.
27

28 Mr. Greenberg presented a draft of the letter of invitation for the Board to
29 review. Board Member Dallman recommended soliciting the invitees to
30 notify the Board if they have any potential conflicts of interest. Board
31 Member Gandara recommended asking for a letter of interest and/or
32 resume. The Board discussed further the letter of invitation to serve,
33 additional voting members and non-voting members processes. Chairman
34 Smith directed Mr. Greenberg to go forward with sending out the letters as
35 discussed.
36

37 **IV. DISCUSSION ITEMS:**

38 **a. Finalizing Bylaws**

39
40
41 Chairman Smith asked Mr. Greenberg if there was additional work on the
42 by-laws. Mr. Greenberg stated that a mission statement was specified in
43 the Joint Powers Agreements (JPA). The mission statement that was
44 discussed at the previous meeting could be captured as a vision statement,
45 and then maintain the mission statement laid out in the JPA. The words

1 "Scale, Support and Sustain" capture the essence of what the Board is
2 about. The Board was agreeable to the presentation.
3

4 Further by-laws review included: Article V, Section 2 – "The Board may also
5 accept the responsibility to administer school-based programs.". the
6 question if this is accurate based on the JPA, or if it should be reflected to
7 say "The Board may also approve or recommend..." Mr. Greenberg
8 provided more background about how the Albuquerque Board is set up.
9 The Board discussed. Chairman Smith asked Board Member Gallagher to
10 review the entire paragraph and rework. Board Member Dallman
11 recommended that the paragraph be removed in its entirety. Board
12 consensus was to strike the paragraph.
13

14 Ms. Parr Sanchez asked if there was going to be an Executive Director and
15 its relationship to the Board. Mr. Greenberg reported that there is a
16 reference to staff in the by-laws, but there is not a section specifically
17 addresses staff. The Board discussed further. Ms. Parr Sanchez reported
18 that the School District has volunteered to be the fiscal agent. The Board
19 looked at Section 6 – Officers considering the positions of Recording
20 Secretary and Executive Director. Or the positions could be created in
21 Section 8 – Contracting. Ms. Gallagher stated that the Board has more
22 flexibility with scopes of work, duties and responsibilities, etc., using
23 Section 8 for creating those roles. Ms. Gallagher also recommended as the
24 Recording Secretary as an Officer, as it keeps the Board organized and
25 identifies process and communications. Also Ms. Gallagher asked that
26 under Section 6, Article V, Special Meetings, the Board consider allowing
27 telephonic or virtual meetings.
28

29 Ms. Gallagher recommended the Board read and review the March draft of
30 the by-laws, and then the approval of the by-laws will be an action item at
31 the next meeting.
32

33 Board Member Flores remarked that Section 8 is unclear. The Board had
34 consensus that that it be removed.
35

36 **b. NEA Community School Convening**

37 Chairman Smith introduced Ms. Parr Sanchez to discuss. Ms. Parr
38 Sanchez reported on the Community School Convening which was held and
39 hosted by Mr. Greenberg and Mr. Kyle Serrette from NEA National. There
40 was a good discussion on the topic of best practices of community schools.
41 Ms. Parr Sanchez would like that topic added to the agenda for the next
42 meeting. Mr. Greenberg mentioned that Board Member Dallman and
43 Councilor Flores were in attendance. The Board discussed further.
44

45 **c. Topics for Future Meetings**

46 **i. Action Items - Finalizing By-Laws**

- 1 ii. Discussion: Best Practices
- 2 iii. Discussion: Shared Values
- 3 iv. Discussion: Budgeting

4

5 Ms. Parr Sanchez reported that the new national NEA President would be

6 visiting Las Cruces in May 14 and requested a meeting with the Board for

7 that day. Mr. Greenberg recommended it be more flexible right now.

8

9 **V. Set Next Meeting Date – April 11, 2019, 1:30 p.m. in Conference Room 2007C.**

10

11 **V. ADJOURN**

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Chairperson

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Approved

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