



City of Las Cruces[®]

Capital Improvements Advisory Committee Agenda

The following **Agenda** will be considered at a **Work Session** of the Capital Improvements Advisory Committee to be held, **August 25, 2022**, at 1:30pm, at the Utilities Center, **Conference Room 225**, located at 680 N. Motel Boulevard.

1. Discuss And Develop CIAC Roles & Responsibilities And Meeting Processes:
 - A. Action Items required in each update.
 - B. CIP (Capital Improvement Plans) guidelines and structure for the present and future.
 - C. Review all relevant documents for the CIAC:
 - i. ORDINANCE 1355.
 - ii. Resolutions:
 - a. R22-152 PUBLIC SAFETY,
 - b. R21-177 UTILITIES WATER AND WASTEWATER and 20-21-LCU016 UTILITIES WATER AND WASTEWATER, and
 - c. R20-002 PARKS AND RECREATION, R18-160 PARKS AND RECREATION, and R13-161 PARKS AND RECREATIONS.
 - iii. Regulations and Laws defining and/or assigning responsibilities, duties, expectations
 - a. LAS CRUCES MUNICIPAL CODE CHAPTER 33.
 - b. LAS CRUCES MUNICIPAL CODE ARTICLE IV.
 - D. Summarize all responsibilities, duties, and expectations of the CIAC.
 - E. Summarize all relationships with City departments and other boards or committees.
 - F. Validate those responsibilities, duties, and expectations with the City Manager and City Council, if significantly different from general perception currently assumed.
 - G. Define all processes with steps, timelines, checkpoints, data points, with required standardized information formats, action, ease, etc., for all responsibilities, duties, and expectations.

i. CITY STAFF PROPOSED PROCESS.

- H. Establish operational guidelines and instructions.
 - I. Validate those operational guidelines and instructions with the City Manager, City Council if significantly different from the general perception currently assumed.
 - J. Establish a procedure/protocol on public concerns about the City.
- 2. Public Participation.
 - 3. Adjournment.

If you need an accommodation for a disability to enable you to fully participate in this event, please contact us 72-hours before this event at 528-3511/V or 528-3690/TTY.

Posted: 8.18.2022