



City of Las Cruces®

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Parks and Recreation Advisory Board Agenda

PARKS AND RECREATION ADVISORY BOARD MEETING
WILL BE HELD ON JANUARY 21, 2021 AT 6:00 P.M. via ZOOM WEBINAR

The health, safety and well-being of our residents and businesses are a top priority for the Parks and Recreation Advisory Board and Parks and Recreation Leadership. As such, and consistent with and in support of the direction from Gov. Michelle Lujan Grisham and the New Mexico Department of Health Public Health Order, the Parks and Recreation Advisory Board Meeting will be held via Zoom webinar.

**To view meeting, register in advance for this
webinar:https://zoom.us/webinar/register/WN_hs33Ar5OQeCnRKZCT-X4iA
After registering, you will receive a confirmation email containing information about
joining the webinar.**

**In an effort to seek public input, we ask that if you have comments/concerns/questions,
please e-mail parksandrecadmin@las-cruces.org 24 hours before the meeting.**

1. Introductions
2. Conflict of Interest

At the opening of each meeting, the chairperson shall ask if any member on the Board or City staff has any known conflict of interest with any item on the agenda.

3. Approval of Agenda
4. Approval of Minutes
- 4.1. Parks & Recreation Advisory Board Meeting Minutes 11/19/2020

Documents:

[PRAB MINUTES 11192020.PDF](#)

5. Public Participation
6. Action Items
7. Discussion Items
- 7.1. Board Member Introductions (Cassie McClure, Chair)
- 7.2. AARP FitLot Park Amenities Update (Cathy Mathews, Landscape Architect)

- 7.3. New District 5 Park (Sonya Delgado, Director of Parks & Recreation & Cathy Mathews, Landscape Architect)
- 7.4. Comcast Lyft Zones (Robert Nunez, Youth Services Administrator)
- 7.5. Project Updates (Cathy Mathews, Landscape Architect)
8. Staff Member Comments
9. Board Member Comments
10. Adjournment

If you need an accommodation for a disability to enable you to fully participate in this event, please contact us 72 hours before the event at 541-2550.

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Posted: 01/15/2021

Parks and Recreation Advisory Board Meeting

11-19-2020

The Parks and Recreation Advisory Board held a meeting on November 19, 2020 at 6:01 p.m. via zoom webinar.

Parks and Recreation Advisory Board Members Present:

Cassie McClure
Stan Engle
Robert Harrison
Eric Montgomery
Megan Schuller
Maryln Zahler via Phone

Parks and Recreation Advisory Board Members Absent:
Eli Guzman

Others Present:

Phil Catanach, Recreation Administrator, Parks & Recreation
Sonya Delgado, Director of Parks & Recreation
Franco Granillo, Parks Administrator, Parks & Recreation
Joy Ann Lucero, Management Analyst, Parks & Recreation
Catherine Mathews, Landscape Architect, Parks & Recreation
Jennifer Morrow, Engineer, Public Works
Hazel Nevarez, Senior Office Manager, Parks & Recreation
Robert Nunez, Youth Services Administrator, Parks & Recreation
David Sedillo, Director, Public Works
Tony Trevino, Interim Deputy Director, Public Works
Ceci Vasconcellos, Community Engagement
James Woods, KLCB Program Coordinator
Frances Escola, Public
Gregory Shervanick, Public
Laramie Medina, Mural Project Facilitator

The Parks and Recreation Advisory Board Meeting of November 19, 2020 via Zoom webinar was brought to order at 6:01 p.m. by Chair McClure and recognized as having a legal quorum.

1. Introductions

1.1 Parks and Recreation Advisory Board Members

Board members introduced themselves and stated the district they represent.

1.2 Parks and Recreation Staff

Staff introduced themselves and stated their position.

2. Conflict of Interest

No Conflict of Interest.

3. Approval of Agenda

Mr. Montgomery moved to approve agenda as presented, seconded by Mr. Harrison. There was no discussion. Motion carried unanimously.

4. Approval of Minutes

Mr. Schuller moved to approve minutes of August 20, 2020 as presented, seconded by Mr. Engle. There was no discussion. Motion carried unanimously.

Mr. Montgomery moved to approve minutes of October 15, 2020 seconded by Ms. Schuller. There was no discussion. Motion carried unanimously.

5. Public Participation

Mr. Gregory Shervanick expressed warmest greeting to the Parks and Recreation Advisory Board and staff and hoped they are all safe and well as well. Mr. Shervanick addressed the Board on information concerning the Nevada Cool Corridor, a Parks & Recreation's project. He said on August 16, 2018, he and 20 other people attended a presentation on this project in the Board room. He said on August 15, 2018 the Sun News detailed the project division and presented a cost factor of \$250,000 minus \$200,000 that was pooled from HUD funding. He said as of 2018 and 2019, the City put it on the budget still under Parks & Recreation and it was valued as a budgeted item of a little over \$400,000. He said the project wasn't started until April 2020. He said during the November 16, 2020 City Council meeting, Budget Director Leann DeMouche gave a presentation concerning Fund 4400, file name Nevada Cool Corridor. He said under the bookkeeping being used to track funding and budgets, it was an expense against actuals and his bookkeeping dictionary says that the actuals are the amount of expenditures paid out. He said according to the documentation presented at the meeting concerning the Nevada Cool Corridor, it has \$2,228,396 as an expenditure. He said if you care to verify this, YouTube, and City Council Meeting, Leann DeMouche and David is on-line to defend this and he has already gotten some pushback on his interpretation - bookkeeping terminology. He said he just wanted Board to know that if this is true, then what was presented to the Board is never going to happen, the public isn't going to receive even a small portion of what the money could have been used for, and Parks and Recreation has taken on a maintenance cost fortuitously, meaning that the Board's children's children could be sitting on this same Board and Parks and Recreation will be having this as a budget item.

Ms. Delgado said Mr. David Sedillo can speak on this as some information on this topic was provided at the CIAC meeting earlier in the day. She said Mr. Sedillo is also going to provide a final cost breakdown when the project is completed to the CIAC and when he does, it will be brought to this Board also. She said they are on the final phases of this project now and so possibly in January.

Mr. Sedillo informed the Board the project itself and the purchase order for the project is listed at \$562,547.29. He said the project is in the closeout phase, final inspection has been done, punch list issued. He said once this project is complete, a breakdown will be provided to the CIAC committee and can provide the same documentation to this Board. He said the 4400 fund referred to, part of the funding for the project was in the 4400 account so the amount that was listed in there was \$2.2 million but doesn't necessarily mean the \$2.2 million was spent on the Nevada Cool Corridor project.

6. Old Business

6.1 Go Bond Project Update (Tony Trevino, Interim Deputy Director, Public Works)

Mr. Tony Trevino provided the Board a Power Point presentation on Parks and Recreation Go Bond project updates:

- East Mesa Public Recreation Complex – there have been several meetings with the Bureau of Land Management (BLM) who is the lease holder for the site which the City has an agreement with to construct this facility. The design development documents are under review and will be sent to BLM for review once they are 90% complete. Mr. Trevino will be reaching out to the BLM District Manager to expedite the review. Two other projects in relation to this are the two access roads- Camino Coyote Access Road and Sonoma Springs Access Road – design moving forward, and plan is to have Camino Coyote under construction by February 2021. Layout of Phase 1 was shown which would include two soccer/football/multi-use fields, 2 baseball diamonds, 8 pickleball courts. Amenities would include restrooms and 10-acre traditional park. Infrastructure would include entry roads, parking, lighting, walkways, and maintenance yard.
- Unidad Park – had to go back and get a change order by the consultant for the addition of a re-circulating pump and some showers. Moving forward with redesign of the site. 95% construction drawings will be delivered in approximately eight weeks. Additional cost will be \$520,000 and are currently working on and have discussed with upper management. An overview of what the park will look like was shown to include a splashpad and newly constructed play structure. Access distance (200 feet max) to the showers at Ron Galla that will be utilized was shown.
- Hadley Work – the underground electrical conduits have been installed at Maag. Jim Harty electrical layout is under way. Maag Restrooms/Concession area demolition has started as of last week and Maag lighting installation is scheduled to start December 28, 2020.

- Parks and Sports Courts – Lion’s Park is underway. The second half was to start last week – that project was delayed some due to the snow week and so is slated to be complete December 15. Young Park Tennis court will start first week of December and Desert Trails Park will start December 20, 2020.
- Trails Work – have the contract amendment on the design build contract with Highland Enterprises – have reviewed the 60% design and are moving forward with cost and amendment – this will allow us to do is receive the 100% drawings from the design build consultant and move forward with construction. Do have one permit required by EBID for the Mesilla drain and the next one that has been submitted to EBID is the Armijo Lateral trail. Next milestone is to take the contract amendment to City Council for approval.
- Dog Parks – These projects were included in the Animal Service Center RFP which is out for advertisement. Pre-bid Conference was November 18, 2020 and was successful. Those bids are due December 10, 2020. Those proposals will be reviewed, and selection will be based on low cost, performance, and previous experience with the contractor. Once selected, will go to City Council for contract approval for actual construction of the Animal Service Center as well as the two dog parks at Rinconada and at Burn Lake.

Mr. Trevino informed the Board the East Mesa Public Recreation Complex is slated to be completed by end of third quarter 2022, Unidad Park by 4th quarter of 2021 (November 2021), East Hadley Recreational Complex and Parks and Sports Courts by end of summer 2021, Trails by end of November, December 2021, and Dog Parks by November 2021.

6.2 Parks & Recreation Programs/COVID Procedures (Sonya Delgado, Director of Parks & Recreation)

Ms. Delgado informed the Board with the most recent Public Health Order, Parks and Recreation’s facilities are closed. Barricades were not put up in parks this time around. There is some security out and about to remind people to wear masks and to let them know the facilities are closed and there should be no more than five in a group. Ms. Delgado said staff has stayed whole, no one has been furloughed, and Parks and Recreation staff are still currently working. Ms. Delgado had Administrators speak as to procedures being followed due to COVID-19.

Mr. Franco Granillo informed the Board although Parks are closed, areas are still being maintained for use. Crews are staggered, coming in at ten-minute intervals so there is no gathering in the morning or when staff goes home. COVID-19 Safety Practice and Guidelines are being followed – vehicles are sanitized, staff is keeping clean by frequent handwashing and hand sanitizer use. Staff is aware that if any symptoms are present, they need to stay home and follow rules put in place by HR which is self-identify any issues, stay at home until a negative test is received. Everything is being serviced as if there was no shut down to be prepared for when things open. In summation, Mr. Granillo said most time is spent with security, following COVID-19 Safe Practices, social distancing, wearing masks, keeping on schedule as best as possible in right of ways, medians, alleys, athletic fields, trails, parks, and construction projects.

Mr. Robert Nunez informed the Board, Out of School (OST) tutoring sessions have come to a halt. Dinners are still being served at the five locations from 4:30 pm – 5:30 p.m. COVID-19 Safe Practices are being followed – temperature checks, paperwork as a tracing mechanism, staggering sessions to allow for cleaning. Because OST has halted, staff is reaching out to youth, students, and family via telephone, zoom meetings. There has been an increase in the meals being provided and so working closely with FYI to make sure there are enough meals for the families. As for the Diversion and Development Program, this has been virtual since April. There have been positives in being able to reach some of the youth and families that staff may not have stayed in contact with and it is easier for them to log on thru the zoom meetings. There have been some challenges for those who don't have access to the technology so working thru these obstacles. There are still some referrals from JPO and informal referrals from Councilors and Public Schools. Mr. Nunez said Mr. James Woods and Ms. Laramie Medina of Keep Las Cruces Beautiful (KLCB) will speak about an art project that is currently going on through the YCC program. This program will continue until the grant end date of December 31, 2020. Mr. Nunez said the graffiti abatement continues on a daily basis with a steady amount of graffiti since the initial start of COVID-19, as well as litter pick up in some nuisance areas. Mr. Nunez said staff continues to look at things outside the box and come up with different alternatives for volunteer programs, youth tutoring/mentoring, trying to stay connected with families thru meal programs, reaching out with partners of Juvenile Probation Office, Public Schools, Gadsden Independent School District, FYI – trying to make sure staff is doing everything they can to provide a safe and healthy and safe environment for staff and those using our programs.

Mr. Phil Catanach informed the Board with the Governor's Orders, Parks and Recreation programs and activities are shut down. He said since he last spoke to the Board, quite a bit of stuff happened. He said staff stepped away from the pickleball and tennis business and were able to open up Meerscheidt Recreation Center (MRC) for fitness classes – treadmills, ellipticals, rowing machines were brought into the recreation gym area, a large spread out safe area, so people could work out. Frank O'Brien Papen Community Center (FOP) was opened for table tennis to give seniors and patrons an opportunity to play table tennis on a limited basis. Staff started working on sport skills virtual videos. Staff has been working hard to work in a safe manner. Tile was put in the multipurpose room and hallways at FOP. Fitness areas have been resurfaced with some fitness flooring at MRC and the wood floors will be replaced in the league gym in the next two weeks. Staff has been working to find ways to reach the community during this period so there will be posts on Facebook and positive messaging from staff. Staff is doing some research and out of the box thinking to see how recreation programming looks as COVID-19 passes as sports activities may be held in a different manner, it might be that we step away from some of the current recreation programs, and look more towards community wellness activities. The Regional Aquatic Center is closed getting ready for inspection in December. Frenger pool had been opened for lap swim and will continue to be open when Governor's orders change. The challenge will be to keep the water temperature up.

Ms. Cathy Mathews informed the Board her section continues to work on projects and staff continues to work remotely, coordinating closely with Parks section and other partners, especially Public Works. Projects going on currently are skate park renovation request for proposal (drafted

and being edited), cultural resources survey for Apodaca Park required to finalize the grant that will move us toward getting a splash pad, electrical upgrades at Veteran's Memorial Park that will lead to having additional lighting, and finalizing specifications for a booster pump for the irrigation system at Soldados and Apodaca Park so can expend water smart grant funds. Ms. Mathews expressed appreciation of all her colleague's efforts.

Ms. Ceci Vasconcellos informed the Board that aside from trying to keep public updated on Parks and Recreations activities, the website is maintained with current COVID-19 updates, and there is a Ziggy Mask campaign in social media with positive message to reinforce safety guidelines public should be following.

Ms. Sonya Delgado informed the Board the Parks and Recreation Administrative office, although closed to the public, is still operating – answering phones, answering emails, and daily operational office functions. All Parks and Recreation staff is still working in some form or fashion.

Mr. Harrison asked, regarding skate park. if there is any way to intermingle the money set aside for renovation and the money set aside for the new skate park. Ms. Mathews said there are two sources of state legislative fund grant money for skate park projects. One is for \$100,000 and is designated specifically for design of a new skate park and the other for \$845,000 is specifically designated for renovation of the skate park. Ms. Mathews said an assessment of the existing skate park was done to get cost estimates and scope of work and has been put out to the public one more time to see if this is the way they want to go or which option they want. She said there is a movement in the skate community to reverse the grants - \$100,000 for renovation and \$845,000 for new skate park. This would require state legislative action and puts both grants at risk of being taken back or denied for reallocation. She said there does seem to be quite a bit of support to make this happen.

Mr. Harrison asked if the splash pad that will be put in at Unidad Park interfere with Ron Galla t-ball fields. Mr. Tony Trevino said no that they will actually be getting a newly reconstructed restroom area with baby changing areas, additional stalls, and some showers.

6.3 Budget Information (Joy Ann, Management Analyst, Parks & Recreation)

Ms. Joy Ann Lucero, Management Analyst for Parks & Recreation, presented the Board Parks and Recreation FY21 budget. She displayed for the Board the Parks and Recreation FY21 Budget by Program, general fund only. She said this report shows what each program received in budget for operating and capital, and not every program receives capital budget in the general fund. She informed the Board the Office of the Director received \$194,000, Special Projects, used for unbudgeted and unplanned projects, received \$69,000. Chair McClure asked if these special projects included COVID-19 related expenses. Ms. Mathews responded there were no COVID-19 related expenses. Ms. Lucero continued reporting Construction Maintenance received \$101,000, KLCB received \$35,000 which doesn't reflect their grant, Medians and Right of Ways received \$654,000, Parks, Sports Fields and Community Forestry received \$2.1 million and \$69,000 for capital which will be used for smart controllers. Continuing with Recreation, Health & Fitness

received \$197,000, Community Recreation received \$288,000, Employee Wellness received \$49,000, Skills Development received \$45,460, and recreation did not receive any capital. Ms. Lucero continued reporting Community Events (4th of July, Movies in the Park, Music in the Park) received \$310,000, Out of School Time received \$111,000 and Youth Development & Diversion received \$20,000 which doesn't reflect grant received. Total Operating and Capital received was \$4,200,000. Total Personnel Budget received was \$7 million for 115 Full-time, 18 Part-time, 2 Seasonal, and 95 Contract (lifeguards, fitness instructors, youth services monitors & leads). Total general fund that includes personnel, operating and capital, Parks and Recreation received a little over \$11 million. Ms. Lucero reported Parks and Recreation forecasted revenue of \$973,000 and have come closer every year to meeting except last year due to COVID-19.

Chair Ms. McClure asked what revenue consisted of and where it goes. Ms. Lucero replied revenue comes from money paid for fitness classes, leagues, programs, and goes into the general fund.

Mr. Harrison asked Ms. Delgado where the shortcomings are and where improvements need to be made. Ms. Delgado responded that now with Go Bond projects coming online, more staff is needed; when the new athletic facility gets built, will need additional staff. Current shortfalls on park side, don't have a trail crew, athletic staff team also works trails. Recreational programs need to be expanded and need some new facilities – to do this, would need more staff. If were to expand into the schools, would need more staff, the same with the Out of School time program. Ms. Delgado said will never turn down an opportunity to gain personnel, will always advocate for this each budget cycle.

Mr. Harrison asked if this budget was based off Peak Performance. Ms. Delgado responded yes.

Ms. Schuller asked with all Go Bond Projects going on, how does Parks and Recreation foresee needed capital to be added to keep the capital improvements going forward on the new projects as they are completed. Ms. Delgado said this has been discussed and a maintenance fund would need to be found to continue.

Ms. Schuller asked on the revenue that comes in goes to the City's general fund and not the Parks and Recreation general fund. Ms. Lucero said revenue goes to the City's general fund, Parks and Recreation does not have their own area for revenue. Ms. Schuller asked if this is how the City of Las Cruces works in general or is this specific by department. Ms. Lucero said it all depends, there are several departments in the general fund, but there are some departments that are not in the general fund, like Transit, and their revenue would go back to them. Ms. Delgado said the Utilities department is another example as they are an enterprise fund so the money they generate is utilized for their department.

Ms. Lucero continued reporting on additional budget. She reported Parks and Recreation total which includes capital improvement projects, grants, legislative funding, special revenue fund. She said the expense type that is new in this report is the capital. For the Office of the Director, \$2.8 million was received in capital – this portion of the budget is the park development fee, this

is where capital improvement projects are located. For Medians and Right of Ways, \$1.9 million was received in capital, which is median improvement project from state legislative appropriation. Parks, Sports Fields, and Community Forestry received \$1.3 million in capital, this is where Parks and Recreation received \$260,000 for new vehicles, Dona Ana Move trail, park security lighting, and RTP University Loop Project is also located here. Ms. Lucero said the rest of the programs have no capital budget related to any of those grants, legislative funding, or capital improvement projects. She said in conclusion, Parks and Recreation FY21 budget is a little over \$18 million.

Ms. Lucero said a meeting is scheduled for the middle of December to start FY22 budget so program managers can report what they want. Ms. Lucero puts together the FY22 budget to get approved by City Council, followed by State approval in May to be ready for use in July.

Ms. Lucero informed the Board that Peak Performance gives Parks and Recreation an opportunity to show where they are doing well or where they are lagging. If not performing where they should be and if due to budget restrictions, this is when Parks and Recreation can ask for more budget. Parks and Recreation collects quarterly data on over 145 measures. Examples of what was reported this last quarter – target of 60% Park & Facility rentals completed online, met 0% because current program doesn't have this capability. Ms. Lucero reported a new software, RecTrac has been approved and P. O. has been cut which has the capability of online rentals. This will take six to eight months to get going. Another measure target is 55 KLCB presentations provided, due to COVID-19 first quarter was six. Another measure target was 45,000 health and fitness participants enrolled, due to COVID-19 quarter one had 8,200 (exceeded target previous year). Another measure target was 90% construction schedules met, were at 15% due to construction working out of their schedule (in the past met 80%). Ms. Lucero informed the Board the City has purchased a program called Open Gov which will show peak performance measures for every department and once set up will be one the Las Cruces-org website.

Chair McClure asked if Parks and Recreation will get a reprieve on PEAK due to COVID-19. Mr. Harrison asked if there was any online scheduling for the Regional Aquatic Center. Ms. Lucero responded online scheduling was mainly for scheduling a park and not for scheduling at the aquatic center since those activities are for drop ins. Mr. Harrison clarified he was inquiring more on the COVID-19 restricted activities. Ms. Lucero said registrations could be done and could be discussed, but the RecTrac won't be live until March of 2021. Mr. Harrison also suggested this for Meerscheidt Recreation Center also.

7. Action Items

7.1 YCC Community Art Project (Robert Nunez, P&R Youth Services Administrator)

Mr. Robert Nunez informed the Board that the YCC program currently has a grant to do a community art mural project. He introduced Mr. James Woods, Keep Las Cruces Beautiful (KLCB) Program Coordinator, and Ms. Laramie Medina, Mural Project Facilitator, to provide information on the art mural project.

(Communication with Mr. Woods was lost, so Mr. Nunez continued presentation to Board.)

Mr. Nunez informed the Board the Youth Conservation Corp received two grants this year. One was for a water audit project and the other was for the community mural project. Youth participation for the mural project ranged from ages 16 to 24, grant amount was \$129,683.45 with City in-kind contribution of \$13,359.86. The grant funding allows for the hiring of YCC Crew Members and Facilitators. The area for the mural project has been identified – tunnel from Triviz path (near Kohl's) over to North Telshor by Sam's Club. Mr. Nunez reported that between the two grant programs, there were a total of 16 crew members and two facilitators. Departments involved included the Utilities/Water Conservation section, Parks & Recreation Parks and Special Projects section, and Keep Las Cruces Beautiful. He informed the Board this information was presented to the City Art Board for approval of the plan to move forward with the mural project and is now asking for this Board's approval. Mr. Nunez said completion of the grant is December 31 and hope to get as much done on this mural as possible before the December 31, 2020 deadline.

Ms. Laramie Medina informed the Board two concept designs were done. She has a crew of all females – one from Las Cruces, two from Mayfield, one from Centennial, two NMSU students that are Oñate alumni – so have a good range from different areas of town. The first concept titled "Outlook of Las Cruces" has the Organ Mountains, local plant life, state bird, quail, Zia symbol, two divisions (University area, Downtown area), some farmland and trails. A picture was displayed for the Board to see. The second concept titled "Community Collection" has the Rio Grande, White Sands National Monument, White Sands Missile Range, Balloon Fiesta, a road sign. A picture was displayed for the Board to see. Ms. Medina said the Art Board was concerned about a timeframe and Ms. Medina said she is confident this will be close to complete by December 31, 2020 as COVID-19 has hindered progress.

Mr. Harrison said he loves the concepts and asked if Picacho Peak was in the picture. Ms. Medina said there is space to include Picacho Peak. Mr. Harrison said his main concern was the safety of their artwork from graffiti. Ms. Medina said she does want to start a KLCB social media presence, possibly an Instagram or a Facebook page, to keep an open ear/eye on the project. Chair McClure asked Ms. Vasconcellos if this is something she could help with. Ms. Vasconcellos said this is something that can be looked into. Chair McClure asked who chooses which concept would go in the tunnel. Ms. Medina said both concepts will be in the tunnel. Chair McClure said the concepts are beautiful and the area really needs it.

Mr. Engle said his only concern was graffiti but thinks this is great and looks forward to when this is up. He said maybe the Art Board could have a social media presence of all the public art in Las Cruces. Chair McClure said there is a page called Murals of Las Cruces.

To clarify, Ms. Schuller asked if both murals would be going up. Ms. Medina concurred.

Mr. Engle moved to approve the continuation of this project, seconded by Mr. Montgomery. There was no discussion. Motion carried unanimously.

7.2 December PRAB Meeting (Chair McClure, P&R Advisory Board)

Chair McClure asked if the Board doesn't have a meeting in December, would any actions be hampered. Ms. Delgado said she didn't think so as it doesn't sound like any Go Bond wouldn't be coming up until January. Mr. Trevino said he doesn't see anything coming up this next month unless the Board would like any updates.

Ms. Schuller moved to cancel the Board's December meeting and reconvene in January, seconded by Mr. Montgomery. There was no discussion. Motion carried unanimously.

8. Discussion Items

8.1 Sports Leagues/Associations Meeting (Franco Granillo, P&R Parks Administrator)

Mr. Granillo reported on a recent meeting with the Sports Leagues/Associations held on November 10, 2020. He said the parks and trails have been the limelight during COVID-19 and another area that has been shut down are athletic fields because most competitive sports have been banned. Mr. Granillo said Mr. Rudy Trevino makes monthly outreach to sports field users who normally have scheduled activities, letting them know fields and permits have been cancelled through Governor orders. Mr. Granillo added the Go Bond project is going smoothly on Hadley. Public Works has done a good job leading the project along with Ms. Mathews and staff. Mr. Granillo said he has let the leagues know that if fields can be opened, there is possibility of field sharing between youth and adults due to lack of space during renovations. Mr. Granillo said suggestions were received – accepting permits for upcoming year and if have to cancel due to Governor order, then ok – he said this will be discussed further. Mr. Granillo said another group mentioned, since normally tournament permits are taken first and then drop league in, if could consider using league as primary kickoff since may not be able to have tournaments due to lack of travel and participation. He said this will also be discussed further. Mr. Granillo said also discussed in the meeting was a plan of re-opening which he said will be discussed further.

9. Staff Member Comments

Mr. Granillo said he is looking forward to getting through the year safe. Staff is doing very well trying to keep their normal activities up. He said name of the game is remaining safe and helping where they can and hopefully can do these meetings in person soon. He wished everyone well for the holidays.

Mr. Nunez said programs are postponed at this time, but staff is looking forward to getting back and getting face to face programs. Staff is reaching out to youth and families via zoom, phone calls as much as possible trying to help them with their academics or what ever can help with. He expressed Happy Thanksgiving to all, continue to stay healthy, save and will see everyone in 2021.

Mr. Catanach expressed praise to his staff for their great job from March until now. He also thanked Parks and Recreation staff across the board- dedicated, professional, caring staff. He

thanked the Board for these meetings, and wished all a Happy Thanksgiving, Merry Christmas, Happy New Year and look forward to opportunities in year to come.
Ms. Mathews wished all Happy Holidays and stay safe.

Ms. Nevarez wished all to stay safe, Happy Thanksgiving, Merry Christmas, Happy New Year, and will see all in 2021 hopefully in person. Thank you for all you do.

Ms. Vasconcellos said if not following Parks and Recreation Facebook page now, please do so and would appreciate if the Board would share posts from there to their own social network. She expressed Happy Holidays, stay safe and healthy.

Ms. Delgado reported a BMX meeting was recently held and the BMX Board want to make improvements on their facility and asked for Parks and Recreation to give them the same dollar amounts the skate park received. Ms. Delgado said she explained to them how the skate park went to Santa Fe and asked for funding. She said she laid out that process for them and will get them some additional information – contacts for legislatures, Senators, etc. She also offered the same assistance given to everyone else and told them she would do her very best - would need about \$30,000 to do an assessment of the facility so will know what kind of dollar amount would need to ask for from the state.

Ms. Delgado also said, per an inquiry of Mr. Montgomery, a presentation will be put together on how aquatic water is filtered, cleaned, etc. and will bring it to the Board in January or February, and will ask Utilities to join in on this. Mr. Montgomery said thank you.

Ms. Delgado informed the Board AARP is giving us a Senior fitness park and so will be going to Council in January. She said AARP wants this put in place by May of 2021 and so are looking for a space. Parks and Recreation will take care of the maintenance.

Ms. Delgado commented on the mural in response to the comment about a map or website link. She said Parks and Recreation is working with the Art Board on creating something like this and will have it on the Parks and Recreation website for people to take a tour of the City.

Ms. Delgado asked the Board to have safe holidays and she expressed appreciation for all the Board does and is very thankful they are engaged with Parks and Recreation. She said it is really nice to know we have a Board that cares and likes to participate with us.

10. Board Comments

Ms. Schuller expressed Kudos to everybody and expressed well wishes and thanks to all Parks and Recreation employees for all they have do every day. She expressed Happy Holidays to all, stay healthy, safe and look forward to 2021.

Ms. Zahler said she can't say enough for all the hard work done by the Board and Parks and Recreation this year. She said everyone deserves a vote of thanks from her and hopes she will be able to do Zoom for the next meeting. She said have a nice Thanksgiving and great Christmas.

Mr. Engle echoed comments of praise to Parks and Recreation staff and to wish everyone a Happy Thanksgiving, Happy Holidays, and hopefully we will all see each other in 2021, keep those masks on, keep that little bit of distance.

Mr. Harrison expressed Happy Thanksgiving, Merry Christmas and shared a personal story. He said he had his own exposure. He said he didn't start feeling symptoms until day 11 or 12 and kept working. He said take those 14 days serious because the incubation period is from three to 14 days. Mr. Harrison also expressed to Parks and Recreation staff, awesome job.

Mr. Montgomery said when he's on these meetings, he hears that we are all trying to get thru this pandemic, and wants to encourage everyone to find a reason to smile, give each other a thumbs up, a pat on the back because everybody is doing incredible. He hopes the best for everybody's holidays and hopes everyone has an amazing time and hopes Las Cruces has a ton of snow.

Ms. McClure thanked all.

11. Adjournment

Mr. Montgomery moved to adjourn meeting, seconded by Mr. Harrison. There was no discussion. Motion carried unanimously. Meeting adjourned at 7:48 p.m.

Hazel Nevarez, Recording Secretary

Cassie McClure, Chair