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The following are minutes for the meeting of the **Las Cruces Partnership for Community Schools Board meeting** held at 1:30 p.m. on May 9, 2019 in the Conference Room 2007 A, second floor of City Hall, 700 N. Main, Las Cruces, NM.

MEMBERS PRESENT:

- Chairman Greg Smith, Councilor District 2
- Wendy Miller-Tomlinson, Vice-Chair and LCPS Associate Superintendent for Curriculum
- Councilor Yvonne Flores, District 6
- Terrie Dallman, LCPS Board Vice President
- Maria Flores, LCPS Board
- Amanda Barela, NEA Las Cruces
- Stacy Gherardi, NMSU
- Ashley Echavarria, CEO Boys and Girls Club Las Cruces
- Brian Kavanaugh, CEO FYI
- Susan Brown, Interim Dean of College of Education NMSU

MEMBERS ABSENT:

- Councilor Kasandra Gandara, District 1
- Denise Sheehan, LCPS – President, NEA Las Cruces
- Lynn Gallagher, QoL Director

OTHERS PRESENT:

- Jill Rockhill, QoL Senior Office Manager - Recording Secretary
- David Greenberg, LCPS Community Schools
- Mary Parr Sanchez, LCPS

I. CALL TO ORDER (1:30 PM): Chairman Smith called the meeting to order. A quorum was established.

II. APPROVAL OF MINUTES 4-11-19

The minutes of the 4-11-19 meeting were reviewed by members. Board Member Councilor Flores moved to accept the minutes as presented. Seconded by Board Member Dallman. All approved.

III. ACTION ITEMS

- 1. Approval of Amended Bylaws**

1 Chairman Smith introduced the "Operating Procedures" and asked Mr.
2 Greenberg for opening remarks, before the Board reviewed for approval.
3 Mr. Greenberg reported on the idea of proxies was not currently a part of
4 the document, but there are some proxy discussion options. Chairman
5 Smith then introduced Mr. Kavanaugh to address the idea proxies. Mr.
6 Kavanaugh stated his thought on proxy was for a proxy vote letter and he
7 had a sample form for proxy vote designation. The Board discussed. Board
8 Member Councilor Flores moved to amend the Bylaws in Article V, Section
9 II at the end of the section to include Proxy Voting. Second by Mr.
10 Kavanaugh. All approved. Board Member Flores moved to approve the
11 Amended Bylaws. Second by Board Member Dallman. All approved.
12

13 **2. Approval of Letter to City of Las Cruces – Fund Proposal for LCPCS**

14

15 Chairman Smith introduced Mr. Greenberg for opening remarks. At the last
16 meeting, the Board discussed drafting a letter to the City Council to request
17 funding for the work next year. The primary purpose of the funding is to
18 launch a second community school in Las Cruces. The request was for
19 \$100,000.00 to fund a Coordinator at the new school – a match to what the
20 LCPS is paying the Coordinator at Lynn Middle School Community School.
21 Mr. Greenberg also stated that at a later meeting for the Finance Committee
22 meeting, a recommendation would be proposed that the LCPS be the Fiscal
23 Agent. Chairman Smith recommended an amendment to the letter which
24 specified that the amount be a recurring appropriation after the initial year.
25 There was additional discussion on grant funding. Chairman Smith also
26 recommended addressing the letter to the Mayor with a copy to Interim City
27 Manager Studer. Additionally, for clarity "and to sustain" would be appended
28 to section A – Hire – "hire and sustain". Board Member Echavarria moved
29 to approve. Second by Board Member Councilor Flores. All approved.
30

31 **3. Committee Appointments**

32

33 Chairman Smith opened the discussion for committee appointments. Policy
34 and Practice Committee: Amanda Barela, Chair, along with Ms. Dallman,
35 Ms. Flores, and Ms. Brown. Finance and Resource Development
36 Committee – Mr. Cavanaugh, Ms. Sheehan and Chairman Smith.
37 Communication and Community Engagement: Councilor Flores and
38 Councilor Gandara. Results and Evaluation: Vice Chair Miller Tomlinson,
39 Ms. Parr Sanchez, and Ms. Gherardi. Chairman Smith made the
40 appointments. Board Member Dallman moved to approve the slate of
41 appointments. Seconded by Board Member Councilor Flores. All
42 approved.
43

44 **IV. DISCUSSION ITMES:**

45

- 1 a. **Committee Breakout Sessions.** Mr. Greenberg explained the information
2 he provided for the committees.
3
4 b. **Committee Reports:** The Board reconvened, and then each committee
5 reported on immediate procedural tasks and substantive tasks and next
6 steps for their committee.
7
8 • **Policy and Practice Committee:** Before Ms. Barela reported – the Board
9 opened a discussion about the who the first school will be. Ms. Barela
10 reported that the Committee discussed the development of a matrix. Mr.
11 Greenberg replied that a matrix would be terrific and solicit input from the
12 general board as well. The discussion was about the process and procedure
13 for the matrix and the data collection. Ms. Barela reported that the
14 committee also discussed meeting time and frequency with the question of
15 how is that dictated? Chairman Smith stated it would be up to the individual
16 committees. Lastly, there was discussion about information to be gathered
17 by the committee.
18 • **Finance and Resource Development Committee:** Mr. Kavanaugh reported
19 the resource will develop out of assessments for specific schools. A majority
20 of the committee’s work will be done after the school is identified. Regarding
21 Finance – What opportunities exist? Explore events and services with
22 minimal fees.
23 • **Communication and Community Engagement Committee:** Councilor Flores
24 reported that the areas to focus on are grassroots engagement and diverse
25 equitable group. Idea to have CLC PIO work with Committee on newsletter
26 and creating a logo.
27 • **Results and Evaluation Committee:** Ms. Gherardi reported that the
28 committee talked about “How do we define success?” Promoting academic
29 achievement. Potential outcomes like graduation and school academic.
30 School - community relationships. Create a grid that focuses on big areas:
31 Academics, wellness, systems (community relationships) and potential
32 measures within those. Concerning Performance Evaluation – look at the
33 challenges the community school administrators have.
34

35 Mr. Greenberg offered that he or Ms. Parr Sanchez would be available to attend any
36 committees’ meetings that may occur before the next Board meeting, provide materials
37 or anything else needed by the committees.
38

39 Councilor Flores stated that the newsletter would also contain the work by the
40 committees.
41

42 **V. Next Meeting Date – June 13, 2019, 1:30 p.m. same location.**
43

44 **VI. ADJOURN- Meeting was adjourned at 3:42 p.m.**
45
46

A. J. [unclear]

Chairperson

June 19, 2019

Approved