The following are summary minutes for the meeting of the City of Las Cruces - Transportation Policy Review Committee on February 20, 2019. The meeting was held at the City of Las Cruces, City Hall, Neinburg Room (Conference Room 2007C – 2nd floor, north wing), 700 North Main Street, Las Cruces, New Mexico.

Members Present:
Committee Chairman: Greg Smith, Councilor, District 2
Committee Vice-Chairman: Gill Sorg, City Councilor, Mayor Pro-tem, District 5
David Dollahon, Assistant City Manager-Operations
George Pearson, Safe Routes to School
Charles Clements, Transit Advisory Board
Ashleigh Curry, Safe Rides to School
David Armijo, SCRTDA
Dr. Michael McAdams, MPO Planner
David Maestas, Public Works Director

Others Present:
Richard Hanway, Transit Operations Supervisor
Dave Lynch, President, Las Cruces AARP Chapter 1230
Dr. Griselda Martinez, Economic Development Deputy Director
Sharon Thomas, SCRTDA
Hector Terrazas, Public Works Traffic Management
Elizabeth Teeters, Policy Analyst
Lori Romero, Airport Admin. Asst. - Recording Secretary

Members Absent:
Soo Gyu Lee, Interim Street and Traffic Operations Administrator
Michael Bartholomew, Transit Administrator
Ernest Harp, Shuttle Services
Luis Vela, Fleet Administrator
Lynn Gallagher Quality of Life Director
Joe Dearing, Airport Advisory Board Chairman
Andy Hume, Airport Administrator

1. Call to Order: Chairman Smith called the meeting to order at approximately 8:30 a.m.

2. Approval of Meeting Minutes – January 16, 2019: Chairman Smith asked for a motion to approve the minutes. Mr. Pearson had one comment on page three, in Section D, there are a couple references to Bike Parking Committee, that should be Downtown Parking Committee. Mr. Dollahon motioned to approve the minutes as amended. Seconded by Mr. Maestas. Motion passed, minutes accepted as
amended. All members present were in favor with the exception of Chairman Smith who abstained.

3. Action Items:
   a. A recommendation to follow federal, state, and local established practices regarding the creation of special speed zones. Chairman Smith introduced Mr. Hector Terrazas, Public Works Traffic Management. Mr. Terrazas reviewed the presentation he gave to the Committee in January. His presentation reported that the City of Las Cruces will review any future speed zone requests to follow federal, state, and local practices. As previously reported, the speed zones installed for the two local hospitals were not created correctly. Chairman Smith requested an action item to correct the situation. If the action by the Committee is approved, City staff will remove the hospital speed zones, and any future requests for hospital zones, the request will be reviewed in accordance with current federal, state, and local zoning regulations.

   The question was raised if this action needs to go before Council for approval before any action is taken by staff. Mr. Maestas stated that it does not need to go before Council for approval, because the current ordinance is not needing to be changed. Chairman Smith recommended taking the action to Council as a work session to inform, prior to staff taking action. Also, he would like to invite hospital, Fire and Police to attend the work session. The Committee discussed further, covering some of the information discussed in January—pedestrian traffic, traffic studies, etc.

   Chairman Smith asked for a motion to approve this action. Mr. Dollahon motioned to approve to take action to bring forward to City Council at a work session. Seconded by Mr. Maestas. Motion passed. All members present were in favor.

   b. Transit Service – SCRTD subsidy. Chairman Smith introduced Mr. Armijo to present. Mr. Armijo handed out a presentation. Mr. Armijo talked about the Orange Route. SCRTD is petitioning the City to assist with the expenses for the Orange Route contracted to Z-Trans for operation, which has 20 routes from Alamogordo to Las Cruces. SCRTD's proposal is $10,000 from CLC, to be matched by SCRTD. Mr. Dollahon had a question about funding commitment from Otero and Dona Ana County—pointing out that few city residents use the Orange Route. The Committee discussed ridership, surveys, etc. Ms. Thomas stated that more information about who rides the Orange Route and why would be beneficial.

   Vice-Chairman Sorg entered the meeting at approximately 9:00 a.m.

   Mr. Dollahon reiterated that more information is needed before action can be taken. Mr. Armijo will work with Dr. McAdams and Z-Trans in the next 60 days to get additional information. No action was taken on the proposal.
4. Current Discussion Items:
   a. Regional transportation connections.
      The party who was to present was unknown. Dr. Martinez recommended tabling until March. The Committee discussed a few ideas like rider cards, etc. Also, more information from businesses around the airport, or Santa Teresa, other outlying areas, are buses used to get to work. There was additional discussion about education about outlying transportation options.

5. Future Discussion Items & Task Listing:
   a. Promotion of walking and bicycling (March 2019)
   b. Bicycle Parking Ordinance (K. Harrison-Rogers, March 2019)
   c. Pedestrian safety – includes crosswalk location and unmarked urban roadways
      Mr. Dollahon will work with Mr. Hume and Chairman Smith on setting the definite March agenda.

6. New Discussion Items, Next Meeting Date and Agenda:
   a. New Discussion Items for next meeting
      Dr. McAdams stated that the MPO is updating the Metropolitan Transportation Plan that would be a really good future discussion item.
   b. Next meeting date: March 20, 2019

7. Adjournment: Chairman Smith adjourned the meeting at approximately 9:21 a.m.

Greg Smith, Chairman

Approved: 3-20-19