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3 The following are summary minutes for the meeting of the **City of Las Cruces –**
4 **Transportation Policy Review Committee** on February 20, 2019. The meeting was held
5 at the City of Las Cruces, City Hall, Neinburg Room (Conference Room 2007C – 2nd floor,
6 north wing), 700 North Main Street, Las Cruces, New Mexico.

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8 **Members Present:**

9 Committee Chairman: Greg Smith, Councilor, District 2
10 Committee Vice-Chairman: Gill Sorg, City Councilor, Mayor Pro-tem, District 5
11 David Dollahon, Assistant City Manager-Operations
12 George Pearson, Safe Routes to School
13 Charles Clements, Transit Advisory Board
14 Ashleigh Curry, Safe Rides to School
15 David Armijo, SCRTDA
16 Dr. Michael McAdams, MPO Planner
17 David Maestas, Public Works Director

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19 **Others Present:**

20 Richard Hanway, Transit Operations Supervisor
21 Dave Lynch, President, Las Cruces AARP Chapter 1230
22 Dr. Griselda Martinez, Economic Development Deputy Director
23 Sharon Thomas, SCRTDA
24 Hector Terrazas, Public Works Traffic Management
25 Elizabeth Teeters, Policy Analyst
26 Lori Romero, Airport Admin. Asst. - Recording Secretary

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28 **Members Absent:**

29 Soo Gyu Lee, Interim Street and Traffic Operations Administrator
30 Michael Bartholomew, Transit Administrator
31 Ernest Harp, Shuttle Services
32 Luis Vela, Fleet Administrator
33 Lynn Gallagher Quality of Life Director
34 Joe Dearing, Airport Advisory Board Chairman
35 Andy Hume, Airport Administrator

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37 **1. Call to Order:** Chairman Smith called the meeting to order at approximately 8:30
38 a.m.
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40 **2. Approval of Meeting Minutes – January 16, 2019:** Chairman Smith asked for a
41 motion to approve the minutes. Mr. Pearson had one comment on page three, in
42 Section D, there are a couple references to Bike Parking Committee, that should
43 be Downtown Parking Committee. Mr. Dollahon motioned to approve the minutes
44 as amended. Seconded by Mr. Maestas. Motion passed, minutes accepted as

1 amended. All members present were in favor with the exception of Chairman
2 Smith who abstained.

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4 **3. Action Items:**

5 **a. A recommendation to follow federal, state, and local established**
6 **practices regarding the creation of special speed zones.**

7 Chairman Smith introduced Mr. Hector Terrazas, Public Works Traffic
8 Management. Mr. Terrazas reviewed the presentation he gave to the
9 Committee in January. His presentation reported that the City of Las
10 Cruces will review any future speed zone requests to follow federal, state,
11 and local practices. As previously reported, the speed zones installed for
12 the two local hospitals were not created correctly. Chairman Smith
13 requested an action item to correct the situation. If the action by the
14 Committee is approved, City staff will remove the hospital speed zones, and
15 any future requests for hospital zones, the request will be reviewed in
16 accordance with current federal, state, and local zoning regulations.

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18 The question was raised if this action needs to go before Council for
19 approval before any action is taken by staff. Mr. Maestas stated that it does
20 not need to go before Council for approval, because the current ordinance
21 is not needing to be changed. Chairman Smith recommended taking the
22 action to Council as a work session to inform, prior to staff taking action.
23 Also, he would like to invite hospital, Fire and Police to attend the work
24 session. The Committee discussed further, covering some of the
25 information discussed in January – pedestrian traffic, traffic studies, etc.

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27 Chairman Smith asked for a motion to approve this action. Mr. Dollahon
28 motioned to approve to take action to bring forward to City Council at a work
29 session. Seconded by Mr. Maestas. Motion passed. All members present
30 were in favor.

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32 **b. Transit Service – SCRTD subsidy.**

33 Chairman Smith introduced Mr. Armijo to present. Mr. Armijo handed out a
34 presentation. Mr. Armijo talked about the Orange Route. SCRTD is
35 petitioning the City to assist with the expenses for the Orange Route
36 contracted to Z-Trans for operation, which has 20 routes from Alamogordo
37 to Las Cruces. SCRTD's proposal is \$10,000 from CLC, to be matched by
38 SCRTD. Mr. Dollahon had a question about funding commitment from
39 Otero and Dona Ana County – pointing out that few city residents use the
40 Orange Route. The Committee discussed ridership, surveys, etc. Ms.
41 Thomas stated that more information about who rides the Orange Route
42 and why would be beneficial.

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44 Vice-Chairman Sorg entered the meeting at approximately 9:00 a.m.

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46 Mr. Dollahon reiterated that more information is needed before action can
47 be taken. Mr. Armijo will work with Dr. McAdams and Z-Trans in the next
48 60 days to get additional information. No action was taken on the proposal.

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4. Current Discussion Items:

a. Regional transportation connections.

The party who was to present was unknown. Dr. Martinez recommended tabling until March. The Committee discussed a few ideas like rider cards, etc. Also, more information from businesses around the airport, or Santa Teresa, other outlying areas, are buses used to get to work. There was additional discussion about education about outlying transportation options.


5. Future Discussion Items & Task Listing:

- a. Promotion of walking and bicycling (March 2019)
 - b. Bicycle Parking Ordinance (K. Harrison-Rogers, March 2019)
 - c. Pedestrian safety – includes crosswalk location and unmarked urban roadways
- Mr. Dollahon will work with Mr. Hume and Chairman Smith on setting the definite March agenda.

6. New Discussion Items, Next Meeting Date and Agenda:

- a. New Discussion Items for next meeting
- Dr. McAdams stated that the MPO is updating the Metropolitan Transportation Plan that would be a really good future discussion item.
- b. Next meeting date: March 20, 2019

7. Adjournment: Chairman Smith adjourned the meeting at approximately 9:21 a.m.



Greg Smith, Chairman

Approved: 3-20-19